



Agenda for a meeting of the Bradford East Area Committee to be held on Tuesday, 7 November 2023 at 6.00 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

LABOUR	LIBERAL DEMOCRAT	BRADFORD INDEPENDENT GROUP
Iqbal Choudhry Hayden Parsons Humphreys Jamil	Stubbs Naylor	Sajawal

Alternates:

LABOUR	LIBERAL DEMOCRAT	BRADFORD INDEPENDENT GROUP
H Khan Cunningham I Khan Shafiq	Griffiths R Ahmed	Elahi

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

Asif Ibrahim

Director of Legal and Governance

Agenda Contact: Louis Kingdom

Phone: 07890 416570

E-Mail: louis.kingdom@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

<i>Type of Interest</i>	<i>You must:</i>
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> OR <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> OR <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being</i> <i>(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and</i>

(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 5 October 2023 be signed as a correct record (previously circulated).

(Louis Kingdom – 07890 416570)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Louis Kingdom – 07890 416570)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the Director of Legal and Governance in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Friday 3 November 2023.

(Louis Kingdom – 07890 416570)

B. BUSINESS ITEMS

6. BRADFORD DRAFT DEVELOPMENT FRAMEWORK

1 - 14

The Strategic Director, Place will submit a report (**Document “L”**) which sets out the background and purpose of the Bradford Development Framework. The report also outlines the approach being taken to public engagement on the draft framework and considers the opportunities for member involvement.

Recommended –

That the Area Committee are requested to provide views on the Draft Development Framework.

Overview and Scrutiny Area: Regeneration & Environment

(Sarah Carlin / Will Ridley-Ellis – 07816 351362 / 07582 101342)

7. ALLOCATION OF COMBINED FUNDING 2023-2024

15 - 38

The Strategic Director, Place will submit a report (**Document “M”**) which summarises the applications received from eligible local organisations, across the Bradford East Constituency, from the amalgamation of funding from United Kingdom Shared Prosperity Fund (UKSPF), West Yorkshire Mayor’s Cost of Living fund (CoLF) and Household Support Fund (HSF).

Recommended –

- (1) That the Area Committee agree the proposals for the funding allocations as outlined at Appendix C.**
- (2) That the Grants Advisory Group be thanked for their work with this funding.**

Overview and Scrutiny Area: Corporate

(Louise Williams – 01274 431066)

8. ALLOCATION OF WEST YORKSHIRE MAYOR'S CLIMATE COMMUNITY GRANT SCHEME (BRADFORD) 39 - 58

The Strategic Director, Place will submit a report (**Document “N”**) which summarises the applications received from eligible local organisations, across the Bradford East Constituency, from West Yorkshire Mayor’s Climate Community Grant Scheme (Bradford).

Recommended –

- (1) That the Area Committee agree the proposals for the funding allocations as outlined at Appendix B.**
- (2) That the Grants Advisory Group be thanked for their work with this funding.**

Overview and Scrutiny Area: Regeneration & Environment

(Louise Williams – 01274 431066)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

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Report of the Strategic Director, Place to the meeting of Bradford East Area Committee to be held on 7 November 2023

L

Subject:

Bradford Draft Development Framework

Summary statement:

This report sets out the background and purpose of the Bradford Development Framework. It outlines the approach being taken to public engagement on the draft framework and considers the opportunities for member involvement.

EQUALITY & DIVERSITY:

There are no disproportionate impacts from the Draft Development Framework itself. Whilst the public engagement is aimed largely at businesses, landowners, potential investors and community organisations it is not to the exclusion of residents, and we have designed the engagement materials on-line to be accessible ensuring appropriate Alt Text (alternative text for partially sighted people) is provided on the images and maps used. We will also engage directly with the Mobility Planning Group. Use of the Council's Let's Talk platform will capture and monitor feedback from people with different protected characteristics, and these insights will help shape further refinements of the framework. More detailed Equality Impact Assessments would be carried out as and when specific interventions are able to be taken forwards.

David Shepherd
Strategic Director Place

Portfolio:

Regeneration, Planning and Transport

Report Contact: Sarah Carling/Will Ridley-Ellis
Phone: 0781 635 1362/07582 101342
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Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

1.1. This report sets out the background and purpose of the Bradford Development Framework. It outlines the approach being taken to public engagement on the draft framework and considers the opportunities for member involvement.

2. BACKGROUND

2.1. Contracts were awarded to WSP and CBRE to undertake Development Frameworks covering the district in August 2022 following a competitive tender. The work was split into three lots as follows:

Lot 1: Covering Bradford South, East and West. Awarded to WSP.

Lot 2: Town centric covering Keighley Constituency. Awarded to CBRE.

Lot 3: Town centric covering Shipley Constituency. Awarded to CBRE.

2.2. The purpose of the Development Frameworks is to guide the future regeneration and development of the city and towns. Building on existing projects such as One City Park, Darley Street Market, Bradford Live and City Village, the Draft Development Framework looks beyond City of Culture 2025. They set out an overarching vision, objectives and potential interventions for regeneration looking at the next 15-20 years. As a component of Bradford's Economic Growth Plan, the role of the Development Frameworks is to act as a guide for development, as well as encourage and attract new investment into the area. They sit alongside and align with the Local Plan as our statutory planning framework.

2.3. The frameworks are not a funded programme of activity, and we should not expect all the propositions within the framework to be achieved. A key aim of the frameworks is to ensure we are in a good position to take advantage of future funding opportunities as and when they become available.

2.4. The work is being undertaken in broad stages as follows:

Stage 1 (Autumn 2022): Initial data gathering, analysis and work scoping

Stage 2 (Winter/Spring 2023): Visioning and targeted stakeholder engagement

Stage 2b (Summer 2023): Working behind the scenes to draft the framework

Stage 3 (Autumn 2023): Wider public engagement on recommended interventions and specific proposals

Stage 4 (Winter 2023): Finalising the Development Framework

2.5. The following sections relate specifically to the Lot 1 work (city of Bradford).

2.6. The Stage 2 stakeholder engagement focussed on visioning and creating a place narrative for Bradford. This focussed on understanding stakeholders' views on Bradford's assets, challenges and opportunities.

2.7. Following an initial launch picked up by the Telegraph & Argus, publicised on social media and via Stay Connected we received 209 online survey responses for Bradford.

2.8. Targeted stakeholder engagement was also conducted during the spring via Ward

Member workshops, a 'Sounding Board' aimed at local businesses and organisations, and a series of 1-2-1 interviews with key individuals and businesses.

- 2.9. UK City of Culture 2025, our young people, improving connectivity, maximising the benefits of Bradford Live and regenerating the city centre were picked up as core opportunities as part of the engagement. The stakeholder engagement has been used to inform the Draft Development Framework.
- 2.10. Along with the stakeholder engagement the consultants undertook a detailed analysis of data and constraints to prioritise 12 'Growth Areas' across the city, four of which are within the Bradford East area:
- Southern Gateway
 - Bowling Back Lane
 - Esholt
 - Eccleshill
- 2.11. Between 9 October and 20 November the Draft Development Frameworks will be taken to public engagement. The engagement will be conducted online using the Council's Let's Talk platform <https://letstalk.bradford.gov.uk/development-framework-for-bradford> . Publicity will be targeted at local businesses, landowners, potential investors and key organisations, but not to the exclusion of the public. The purpose of the engagement is to take feedback on the proposed interventions so that it can be used to shape the framework before it is finalised.
- 2.12. Members may wish to support the engagement by taking part themselves and encouraging others to take part via their own networks. In particular, any support members can give in actively encouraging local businesses to take part would be gratefully received.

3. OTHER CONSIDERATIONS

- 3.1. Draft Development Frameworks for Keighley, Shipley and Bingley are also being taken to public engagement alongside the Bradford framework.

[Development Framework for Keighley | Let's Talk Bradford District](#)
[Development Framework for Shipley | Let's Talk Bradford District](#)
[Development Framework for Bingley | Let's Talk Bradford District](#)

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1. The Development Frameworks are not a funded programme of activity. They should assist the Council to bid for future funds as opportunities arise but this may involve some degree of match funding. Their overall purpose is to encourage economic growth which should over the long term have a positive effect on the council's resources.

7. RISK MANAGEMENT AND GOVERNANCE ISSUES

It is important that members recognise the Development Frameworks are not a funded programme of activity. Their purpose is to put the Council in a good position for future funding bids and to showcase Bradford to future investors to generate investment confidence. Public expectation on delivery will need to be managed accordingly.

7. LEGAL APPRAISAL

The Development Frameworks will not form part of the Local Plan but may be used by developers to support their planning applications as a material consideration.

7. OTHER IMPLICATIONS

7.1 SUSTAINABILITY IMPLICATIONS

The framework is a core component of our clean economic growth plan and therefore factors throughout the opportunities for sustainable economic growth.

7.2 TACKLING THE CLIMATE EMERGENCY IMPLICATIONS

None

7.3 COMMUNITY SAFETY IMPLICATIONS

None

7.4 HUMAN RIGHTS ACT

None

7.5 TRADE UNION

None

7.6 WARD IMPLICATIONS

The Draft Development Frameworks for Bradford focusses on the following Bradford East wards:

- Bowling and Barkerend
- Idle and Thackley
- Eccleshill

7.7 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

7.8 IMPLICATIONS FOR CORPORATE PARENTING

None

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

8. OPTIONS

Option 1: To support the Draft Development Framework for Bradford in its entirety.

Option 2: To support the Draft Development Framework for Bradford in part.

Option 3: To not support the Draft Development Framework for Bradford.

10. RECOMMENDATIONS

The views of the Area Committee on the Draft Development Framework are requested.

11. APPENDICES

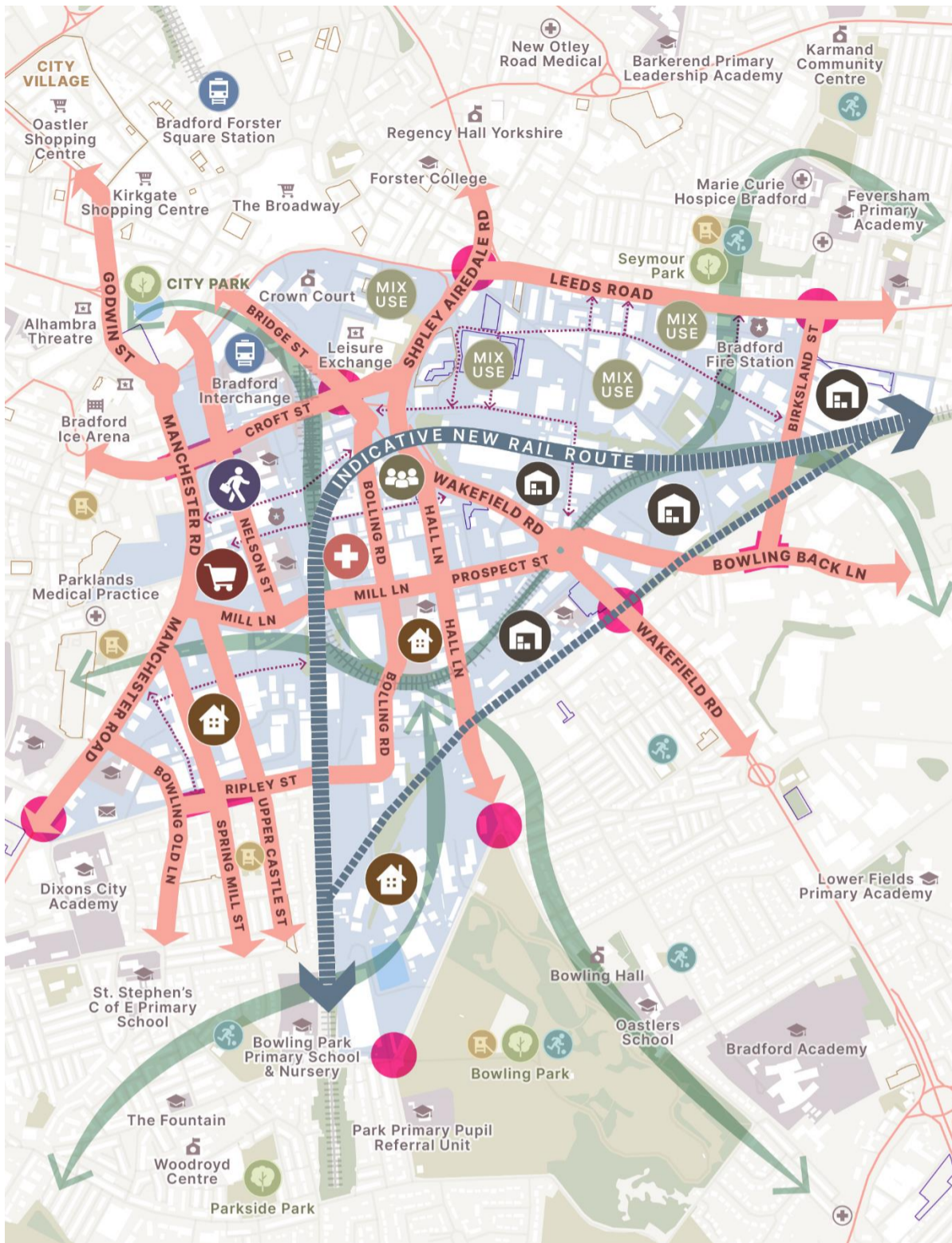
Draft Development Framework for Bradford (Bradford East growth areas)

12. BACKGROUND DOCUMENTS

None

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Growth Area 3: Southern Gateway



Growth Area Vision Southern Gateway

Capacity / Use

- | | | | |
|--|---------------------|--|---|
| | Residential | | Mix Use |
| | Employment | | Industrial & Manufacturing / Storage & Distribution |
| | Retail & Commercial | | Community Use |
| | Tourism | | Sports Field |
| | Culture | | Play Space |
| | Healthcare Hub | | Park |

Legend

- | | | | |
|--|----------------------------------|--|-----------------|
| | Green Space | | Strategic Route |
| | Woodland Area | | Gateway |
| | Water Feature | | Key Linkage |
| | Overlapping with Green Belt Area | | Green Corridor |
| | Focus Area | | Railway Tracks |
| | Functional Site | | New Rail Route |

Growth Area 3: Southern Gateway

By 2050, the Southern Gateway will exemplify sustainable regeneration, delivering a thriving economy at the heart of a district-wide innovation ecosystem.

It will be a diverse integration of business and commerce, jobs for a highly skilled labour force, a place for the rapid growth of knowledge-intensive industries and their supply chains, and education and research facilities.

This will be a beautiful place to live. The built environment for 2,500 new homes will be structured around retaining existing valued heritage assets within a sustainable bio-diverse urban landscape.

Placemaking will drive the quality standards expected for the built environment to be the powerhouse for growth, and infrastructure-first will create a low-carbon environment where health and well-being are paramount.

Vision

- Creation of a new economic geography, a business district
- Future proof transport orientated city district
- A new transport hub integrating new railway station, buses, mass-transit and other modes
- High-density large-scale regeneration providing offices, education, health hub, technology hub, retail, leisure and residential
- Creating a new gateway to the city and a new identity for Bradford
- Public realm links to the city centre and transform the place experience
- The primary driver and catalyst for future growth across Bradford.

The proposed interventions as set out are indicative only. There is no funding commitment at this stage to deliver the vision. If the proposals are supported by stakeholders, a more detailed delivery plan would be considered as funding opportunities arise.

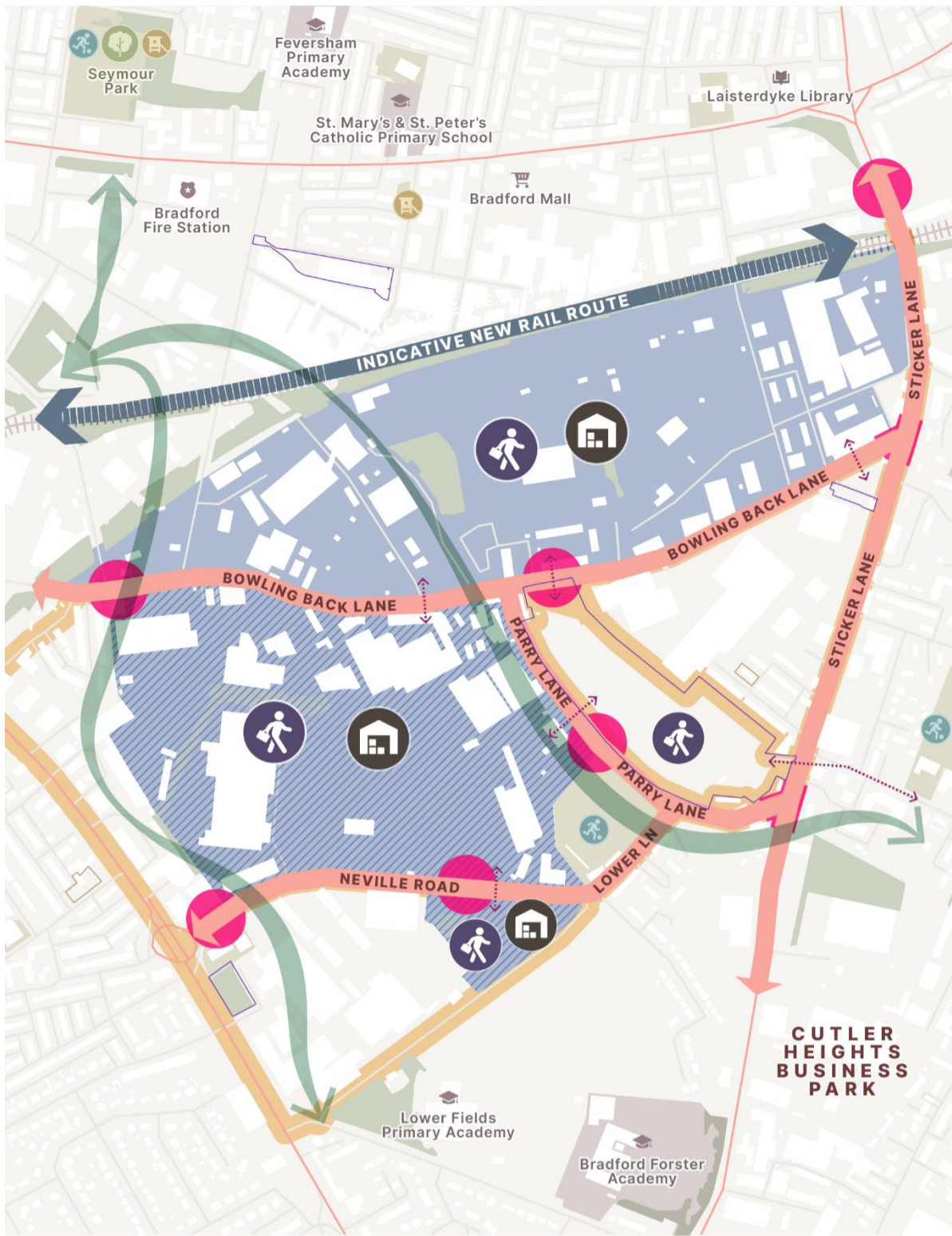
Do you support the proposed interventions within Growth Area 3?

Do you have any further comments on the proposed interventions within Growth Area 3?

Tell us what you think using your phone!



Growth Area 5: Bowling Back Lane



Growth Area Vision Bowling Back Lane

Capacity / Use

- Industrial & Manufacturing / Storage & Distribution
- Sports Field
- Employment
- Play Space

Legend

- Green Space
- Woodland Area
- Water Feature
- Overlapping with Green Belt Area
- Housing Commitment
- Employment Commitment
- Focus Area
- Focus Area Overlapping with Constraints or Conservation Area
- Strategic Route
- Gateway
- Key Linkage
- Green Corridor
- Functional Site
- Railway Tracks
- Improve Public Realm
- New Rail Route

Growth Area 5: Bowling Back Lane

Bowling Back Lane will be an employment hub for Bradford. It is an important and highly strategically located area that will be reimagined as an area providing space for higher-value employment and strategic connectivity to Leeds.

Its location adjacent to Southern Gateway makes it a crucial area for growth and regeneration as part of Bradford's overall development and is a key enabler for Southern Gateway.

Low-value dirty industries will be replaced by high-value innovation driven by light industrial, office and research facilities that capitalise on and enhance Bradford's existing strengths.

Bowling Back Lane will become a positive entry to Bradford that is exciting, modern and innovative.

Vision

- An innovation-driven high-value business area contributing to the green economy
- Replacement of current low-value dirty industries with higher-value clean light industrial, manufacturing and employment space
- Creating a cluster of employment spaces that work synergistically with the Southern Gateway
- Improvements to the public realm alongside enhanced connectivity to the Southern Gateway
- Transforming the image of East Bradford
- Integration of future mass-transit with the development
- Strategically important to the district, which will support economic growth across the district.

The proposed interventions as set out are indicative only. There is no funding commitment at this stage to deliver the vision. If the proposals are supported by stakeholders, a more detailed delivery plan would be considered as funding opportunities arise

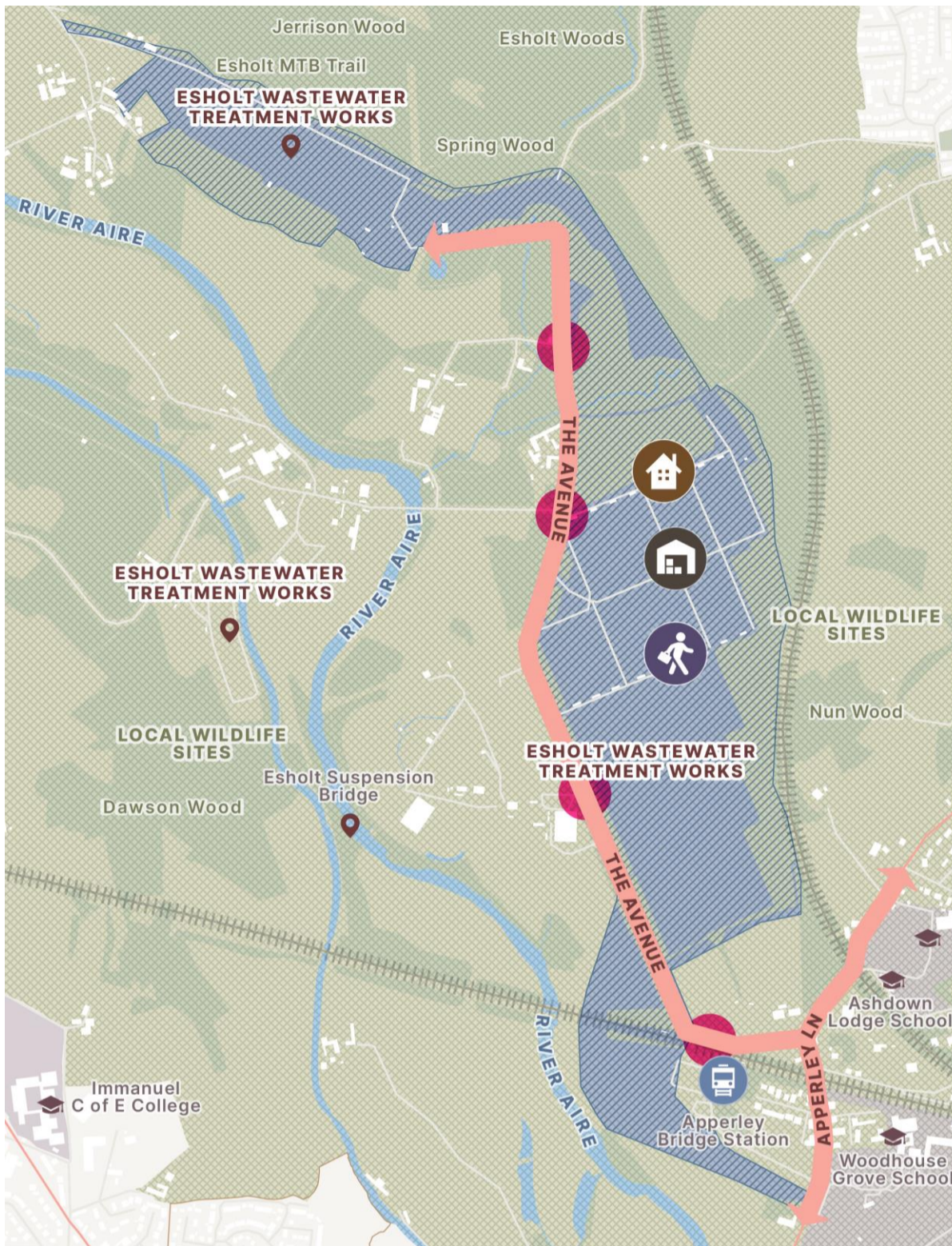
Do you support the proposed interventions within Growth Area 5?

Do you have any further comments on the proposed interventions within Growth Area 5?

Tell us what you think using your phone!



Growth Area 10: Esholt

















Growth Area Vision Esholt

Capacity / Use

-  Residential
-  Industrial & Manufacturing / Storage & Distribution
-  R & D Space

Legend

-  Green Space
-  Woodland Area
-  Water Feature
-  Overlapping with Green Belt Area
-  Housing Commitment
-  Employment Commitment
-  Focus Area
-  Focus Area Overlapping with Constraints or Conservation Area
-  Strategic Route
-  Gateway
-  Key Linkage
-  Green Corridor
-  Functional Site
-  Railway Tracks

Growth Area 10: Esholt

Esholt will be a hub of highly-quality high-value employment, including residential development located on the key corridor between Bradford and Bradford Leeds Airport.

It will be a unique brownfield development in Bradford, which will increase the prominence of Bradford within the region and attract economic activity and skilled workers, which will boost the district's economy overall.

Vision

- Large scale redevelopment incorporating employment and residential
- Strategically located on route to Bradford Leeds Airport
- Best practice design and sustainability standards in development to attract high-value added employment

The proposed interventions as set out are indicative only. There is no funding commitment at this stage to deliver the vision. If the proposals are supported by stakeholders, a more detailed delivery plan would be considered as funding opportunities arise.

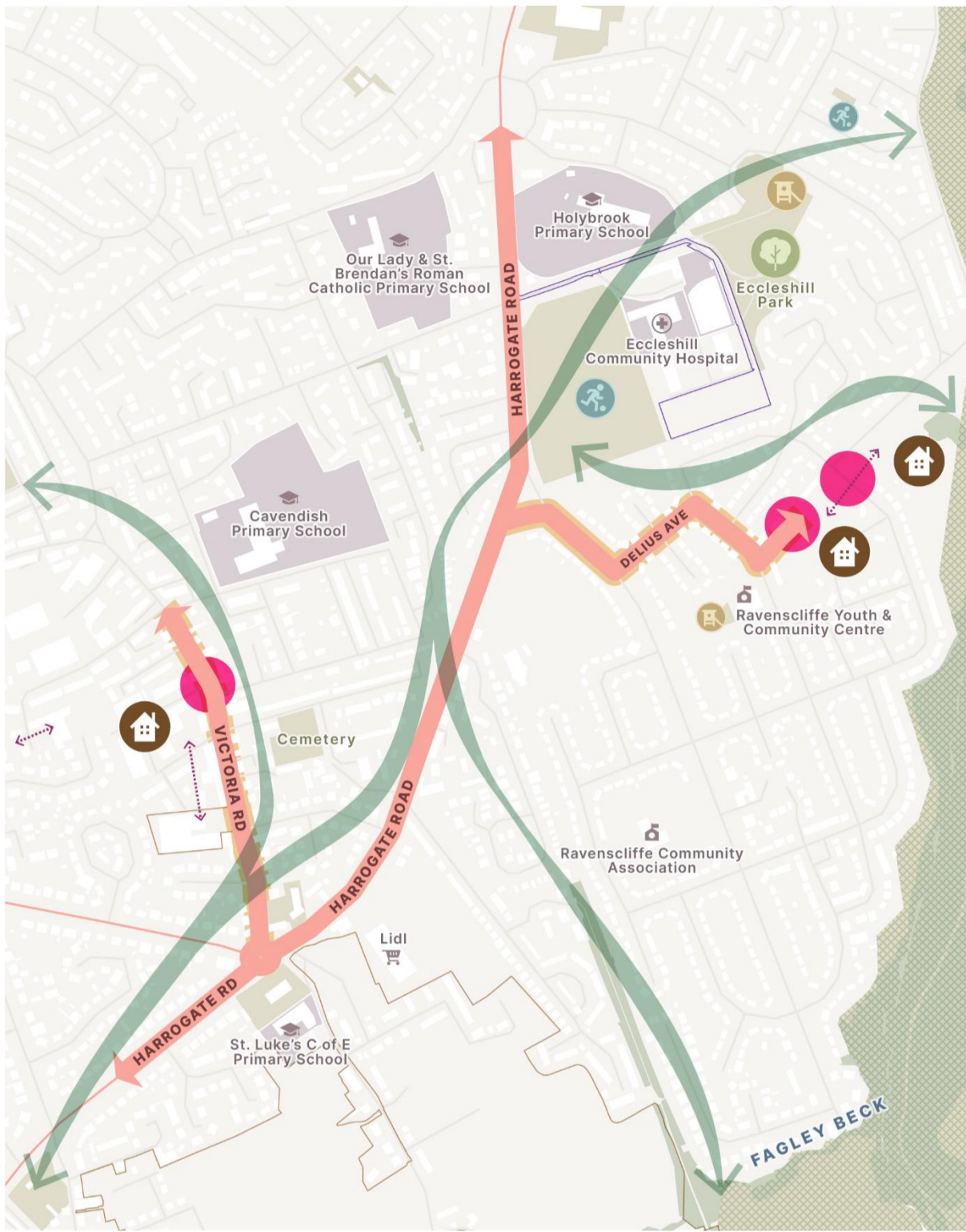
Do you support the proposed interventions within Growth Area 10?

Do you have any further comments on the proposed interventions within Growth Area 10?

Tell us what you think using your phone!







Growth Area 11: Eccleshill


















Growth Area Vision Eccleshill

Capacity / Use

-  Residential
-  Sports Field
-  Park
-  Play Space

Legend

-  Green Space
-  Woodland Area
-  Water Feature
-  Overlapping with Green Belt Area
-  Housing Commitment
-  Employment Commitment
-  Focus Area
-  Focus Area Overlapping with Constraints or Conservation Area
-  Strategic Route
-  Gateway
-  Key Linkage
-  Green Corridor
-  Functional Site
-  Railway Tracks
-  Improve Public Realm

Growth Area 11: Eccleshill

Eccleshill will be a desirable residential area which has a coherent village atmosphere and is strategically located between the centre of Bradford and Bradford Leeds Airport.

Residential development will combine with community facilities and services to create a walkable, compact neighbourhood with a community-centred design.

Vision

- High-quality infill housing developments
- Incorporation on community facilities and services
- Development of green corridors connecting green spaces and key centres of the area
- Improvements to walking and cycling infrastructure on strategic routes
- Enhance the village-like atmosphere and accessibility to key services via active travel modes

The proposed interventions as set out are indicative only. There is no funding commitment at this stage to deliver the vision. If the proposals are supported by stakeholders, a more detailed delivery plan would be considered as funding opportunities arise.

Do you support the proposed interventions within Growth Area 11?

Do you have any further comments on the proposed interventions within Growth Area 11?

Tell us what you think using your phone!





Report of the Bradford East Area Co-ordinator to the meeting of Bradford East Area Committee to be held on 7th November 2023

M

Subject:

Allocation of Combined Funding 2023-2024

Summary statement:

This report summarises the applications received from eligible local organisations, across the Bradford East Constituency, from the amalgamation of funding from United Kingdom Shared Prosperity Fund (UKSPF), West Yorkshire Mayor's Cost of Living fund (CoLF) and Household Support Fund (HSF).

EQUALITY & DIVERSITY:

Decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make. The District Plan and Locality Plans are underpinned by a cross cutting principle of tackling inequality in our communities. These combined funds will set out a programme of activity that supports this as a core outcome. As a Council, we have committed to keeping equalities at the heart of what we do - 'This means everyone can access services regardless of their background, that we embrace our different communities across the whole district and that we build an inclusive organisation.' In collaboration with partners, we will support this approach, address inequality and improve opportunities for communities across Bradford East.

David Shepherd
Strategic Director Place
Phone: 01274 434748/433761
E-mail: david.shepherd@bradford.gov.uk

Portfolio: Abdul Jabar
Neighbourhoods and Community Services

Report Contact: Lousie Williams
Bradford East Area Co-ordinator
Phone: (01274) 431066
E-mail: louise.williams@bradford.gov.uk

Overview & Scrutiny Area: Corporate

DRAFT

1. SUMMARY

- 1.1 This report summarises the applications received from eligible local organisations, across the Bradford East Constituency, from the amalgamation of funding from the UK Share Prosperity Fund (UKSPF), West Yorkshire Mayor's Cost of Living fund (CoLF) and Household Support Fund (HSF).

2. BACKGROUND

- 2.1 The City of Bradford Metropolitan District Council (CBMDC) via its Constituency Area Offices has invited applications from eligible local organisations to apply for funding available from The West Yorkshire Mayor's Cost of Living Fund (WYCA CoLF) £287,000, Household Support Fund (HSF) £172,000 and United Kingdom Share Prosperity Fund, UKSPF £135,000. These are actual sums for community grants once £120,000 has been transferred from the Cost of Living Fund to Bradford Credit Union for affordable loans and support for school uniforms.

- 2.2 The UKSPF Programme replaces the European Structural and Investment Fund following Brexit. The UK government released the UKSPF prospectus in April 2022 as part of its central mission to level up the whole of the United Kingdom. The allocation for West Yorkshire is £80,486,557 over a 3-year period, with £7,578 million allocated for the Bradford District. It is a three-pillar framework for allocating this funding:

Pillar 1 - Communities and Place
Pillar 2 - Supporting Local Business
Pillar 3 - People and Skills

- 2.3 Applicants from eligible local organisations across the Bradford East constituency were invited to apply from the total funding of £141,848.00. The funds from CoLF, HSF and UKPSF were combined to provide emergency local services and support during the cost-of-living crisis, specifically for food banks/parcels, warm places debt advice and support for mental health.

Examples of support can be (not an exhaustive list):

- Food (or other, such as hygiene, clothes) parcels
- Establishing new or extending existing warm places
- Support and advice
- Measures to improve energy efficiency for households
- Tangible items for vulnerable groups (slow cookers, hot water bottles, flasks, blankets)

- 2.4 All grants will be distributed via the Area Co-ordinator's Neighbourhood Teams who cover the 5 Parliamentary Constituencies in the district, which are Bradford East, Bradford East, Bradford West, Shipley and Keighley.

- 2.5 The Stronger Communities Team developed a single application process and criteria required for the combined funding and these funds will be administered through this team. The funding went live in September 2023 with a closing date for receipt of applications of 30 September 2023.

2.6 Funding Allocation and delivery plan

- 2.7 The West Yorkshire Lord Mayor's Cost of Living Fund, Household Support Fund and UKSPF when combined, total £594,000 in grants. Each area was offered a baseline budget of £50,000 and the remaining balance of £344,000 was shared by applying the deprivation index formula. As stated in 2.2. of this report applications from eligible local organisations across the Bradford East Constituency were invited to apply from the total funding of £141,848.00.
- 2.8 The minimum grant value an organisation could apply for in each constituency was £2,000 and the maximum grant value up to £10,000. The grant must be spent by 31st March 2024 and monitoring forms to be returned by end of June 2024.
- 2.9 The approval process will be through the Grants and Advisory Groups (GAGs) and the approval at Area Committee meetings held in October/November 2023.
- 2.10 Funding is delegated to Area Committees to distribute to the Voluntary and Community Sector. The Grants Advisory Group (GAG) is made up of elected members nominated by the Area Committee at the beginning of each municipal year to help support the decision-making process in conjunction with the Area Co-ordinator. Once all grant applications are appraised, and before moving to contracting, the Area Co-ordinator and the GAG are expected to report their decision to the full Area Committee to enable agreement to proceed to contracting.
- 2.11 Monitoring and evaluation will be undertaken, and the information collected will include:
- nature of the support received (e.g. warm space/food parcel etc)
 - financial value of the support (estimated where appropriate)
 - other key beneficiary information as far as possible, including ward, gender, ethnicity, and disability.
- 2.12 Data will be collected (including case studies) to enable the timely evaluation of Fund impacts to be undertaken by the Combined Authority, such as:
- improved health and wellbeing,
 - increased aspirations/motivation/participation,
 - reduced barriers to inclusion and employability,

2.12 Timeline

The table below sets out key dates for the allocation of this funding:

Call launch	4th September 2023
Deadline for submitting application(s)	30th September 2023
Grant Advisory Group Panel	Week commencing 9th October 2023
Area Committee Approval	7 th November 2023
Grant offer letters and Memorandum of Agreements issued	November 2023
Payments made by Bradford Council	November 2023

Ongoing monitoring: Claims submitted incl. delivery of outputs and progress reports.	February to March 2024
Projects Completed	31st March 2024
Completion Monitoring/Final reports	30th June 2024

3. OTHER CONSIDERATIONS

- 3.1 If any funding is left unallocated from the initial callout a second round of applications will be invited by the respective Area Committee, to be determined locally by each Area Committee.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Each area was offered a baseline budget of £50,000 and the remaining balance of £344,000 was shared by applying the deprivation index formula. See section 2.6 of this report for more information on the financial context. Management of the administration sits centrally within the Stronger Team.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no risk management or governance issues.

6. LEGAL APPRAISAL

- 6.1 There are no legal appraisal issues to highlight.

7. OTHER IMPLICATIONS

7.1 SUSTAINABILITY IMPLICATIONS

The District Plan and Locality Plan is underpinned by sustainability goals. As the priorities have been set using the District Plan, the outcomes achieved from this funding help us achieve our district goals on sustainability.

7.2 TACKLING THE CLIMATE EMERGENCY IMPLICATIONS

The work planned on greening areas of Bradford, working with community groups on decarbonisation and supporting households with the costs of living crisis all support their agenda.

7.3 COMMUNITY SAFETY IMPLICATIONS

There are no community safety implications arising from this report.

7.4 HUMAN RIGHTS ACT

There are no human rights implications arising from this report.

7.5 TRADE UNION

There are no trade union implications arising from this report.

7.6 WARD IMPLICATIONS

This is detailed within the main body of the report and is key to the successful delivery of the grants allocated, to improve quality of life for residents across the Bradford East constituency, to support the Bradford East Ward Plans.

7.7 AREA COMMITTEE LOCALITY PLAN IMPLICATIONS

As above in 7.6 and to support the delivery of priorities in the Bradford East Constituency Locality Plan.

7.8 IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE

The District, Locality and Ward plans contain specific outcomes that relate to children and young people. Grants allocated from these funding pots will bring direct and indirect benefit to them, addressing local priorities of need and deprivation.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

There are no issues arising from this report.

8. NOT FOR PUBLICATION DOCUMENTS

There are no not for publication items.

9. OPTIONS

9.1 To agree the proposals for the allocation of funding outlined in Appendix C.

9.2 To amend the proposals for the allocation of funding

9.3 To agree timelines for the allocation of any funding not allocated from the first call out in conjunction with the Area Co-ordinator.

10. RECOMMENDATIONS

10.1 That the Area Committee agree the proposals for the funding allocations as outlined at Appendix C.

10.2 That the Grants Advisory Group be thanked for their work with this funding.

11. APPENDICES

Appendix A - Combined Funding Guidance Document

Appendix B - Combined Funding Application Form

Appendix C - Proposed Allocation of Funding

12. BACKGROUND DOCUMENTS

None

Combined funding Guidance – BMDC – September 2023

Call for funding applications:

Measures to Reduce the Impacts from the Cost of Living Crisis for Households in the Bradford District

Summary

The City of Bradford Metropolitan District Council (CBMDC) via its Constituency Area Offices is inviting applications from eligible local organisations to apply for the combined funding of UK Shared Prosperity Fund (UKSPF), Householder support fund (HSF) West Yorkshire Mayor's Cost of living Fund (WYCA C of LF) to deliver support to households and individuals to reduce the cost of living.

Households have suffered over the past months from the increase in costs including energy and food. There is now further funding available to support organisations in the Bradford district to deliver help to those households that need it the most. It is similarly recognised that organisations are also under strain due to financial pressures at the same time as there is a significant increase in demand for services based within local places.

Due to the urgency of the support needed, organisations applying to deliver this support are required to read the funding call timetable below carefully, and only apply if they are confident the organisation can meet the timescales in addition to the other funding criteria set out.

Programme details

Each Bradford Constituency Area Office (Bradford East, Bradford East, Bradford West, Keighley and Shipley) has been allocated a proportion of the combined funding that is aimed at reducing the cost of living. Organisations can propose to deliver support in one or more area. We expect each area's allocation to be divided across multiple organisations.

The support needs to meet one or more of the following outputs:

1. Number of households receiving support;
2. Number of households supported to take energy efficient measures;
3. Number of people reached.

In addition, applicants are expected to provide an increase to the following baseline numbers (if relevant to the activity proposed):

1. Improved engagement numbers;
2. Increased uptake of energy efficient measures.

The minimum grant value an organisation can apply for in each area is £2,000 and the maximum grant value is up to £10,000. The grant must be spent by the programme end date of 31st March 2024.

Applicants can include up to 10% of the value of the grant as Management & Administrative costs for delivering the support. This must be set out clearly in the application form.

Examples of support can be (not exhaustive list):

- Food (or other such as hygiene, clothes) parcels
- Establishing new or extending existing warm places
- Support and advice
- Measures to improve energy efficiency for households
- Tangible items for vulnerable groups (slow cookers, hot water bottles, flasks, blankets)

Each organisation must in the application form set out clearly what the funding will be spent on, how they intend to distribute the support / undertake activity. The funding can be used to support an existing activity, please set that out clearly in the application form.

Organisations wanting to deliver support in more than one area/constituency/locality must submit a separate application form to each relevant Area Office and make it clear in each application that they have done this and which constituencies/wards they have applied for.

Note: the funding is revenue only, as such cannot be used towards capital expenditure such as refurbishments or building upgrades.

Scoring priorities

The following priorities will be considered when assessing and scoring the bids:

- Locally based organisations
- Activity linked to priorities contained within the Locality Plan(s) and / or Ward Plan(s) for the relevant constituency
- Value for money (number of outputs delivered for funding required)
- Evidence for successful delivery of previous/current grant programmes (if applicable)
- Ability to deliver within the timescales given.

How to apply

The table below sets out key dates and eligibility criteria:

Call launch	September 23
Deadline for submitting application(s)	30th September
Internal Grants Panel Meetings	Week commencing 9th October 23
Report to Area Committees	October 2023
Grant offer letters issued	November 2023
Payments made by Bradford Council	November 2023
Ongoing monitoring: Claims submitted incl. delivery of outputs and progress reports.	February 2024 to March 2024
Programme end	31st March 24

Questions prior to the deadline, and completed application forms must be submitted to the relevant District Area Office via the below e-mail address(es):

Bradford East	bradforeastinformation@bradford.gov.uk 01274 431066
Bradford East	BradfordSouthAreaOffice@bradford.gov.uk 01274 431155
Bradford West	BradfordWestInfo@bradford.gov.uk 01274 432597
Keighley	KeighleyAreaCoordinatorsOffice@bradford.gov.uk 01535 618008
Shipley	ShipleyAreaOffice@bradford.gov.uk 01274 437146

The following must be submitted with your application form:	✓
1. Your Organisation's constitution or rules	
2. Latest audited accounts or bank statements	
3. Quotations from expenditure listed and details of any income anticipated	
4. Any other relevant information to support your application	

Eligibility criteria

1. Applicant Eligibility

- 1.1. Organisations based in the Bradford district can apply for this funding within the respective Constituency area(s).
- 1.2. The organisations must be constituted and provide evidence of this with the application by enclosing a copy of the organisation's constitution or relevant governance document.
- 1.3. The organisation must provide details of their bank account.
- 1.4. The organisation must pass all CBMDC due diligence checks.
- 1.5. If the applicant has received funding from CBMDC to deliver projects previously, they must be able to demonstrate successful delivery of the project(s). Inability to demonstrate this may result in the application being rejected.
- 1.6. Any type of organisation can receive funding, subject to subsidy control policy. Declaration of previous funding received must be completed in the application form.
- 1.7. The following scoring methodology will be used:

Score	Term	Explanation
0	Unacceptable	Failed to provide a response, or the response provided is wholly inconsistent with the specified Contract requirements and standards with respect to this criterion
1	Poor	The response has material weaknesses, issues or omissions, lacking detail, clarity and/or evidence with regard to many elements of the criterion, and associated specified Contract requirements and standards.
2	Fair	The response has some weaknesses, issues or omissions, lacking detail, clarity and/or evidence with regard to at least one element of the criterion, and associated specified Contract requirements and standards with respect to this criterion.
3	Satisfactory	The response addresses all elements of the criterion and associated specified Contract requirements and standards; but is not fully detailed or fully backed up with clear evidence in some areas; some issues, weaknesses, or omissions in some areas.
4	Very Good	The response covers all elements and almost all of the other elements of the criterion and associated specified Contract requirements and standards; and with relevant and detailed information, backed up with clear evidence; with a few minor issues, weaknesses, or omissions.
5	Outstanding	The Response covers all elements of the sub criterion and associated specified Contract requirements and standards; and with a high level of relevant and detailed information, backed up with clear evidence; and

	demonstrates a robust and coherent understanding of the requirements; and with no issues, weaknesses or omissions.
--	--

2. Funding terms

- 2.1. The funding will be issued as a grant, to deliver the agreed activity as set out in the grant application and final grant agreement.
- 2.2. The activity must take place after the grant offer letter has been issued, and not have been paid for previously. If this is for continuing a project, please clearly demonstrate the additionality the funding requested will provide.
- 2.3. Successful organisations are required to submit to deadlines set out in the grant offer letter, for the relevant period, a completed claim form including evidence of outputs achieved and evidence of eligible defrayal documents:
 - 2.3.1. Receipts or invoices for goods/services bought, showing clearly date of purchase, goods/service bought, and supplier details
 - 2.3.2. Evidence of payment leaving applicant organisation's bank account such as business/organisation bank statement matching the invoice details
 - 2.3.3. Date of purchase/payment must be **after** the offer letter date (grants will not cover activity that occurred before the date of the offer letter).
- 2.4. Grant payments will **not** be made for any activities outside of what is agreed in the grant agreement.
 - 2.4.1. Changes to agreed activity **must** be discussed first with the relevant area office, there is no guarantee a change will be allowed.
- 2.5. Any grant monies not defrayed by the applicant by the deadline will need to be repaid to CBMDC.
- 2.6. You commit to deliver certain outputs and/or outcomes as part of your grant agreement. Information on how to evidence delivery of these will be set out in your grant offer letter.
- 2.7. If evidence of outputs and outcomes delivered is not demonstrated and evidenced within the agreed timescales or to the specification set out in the grant agreement, the funder **will** request the grant payment is returned by the applicant.
- 2.8. Successful applicants details will be shared with WYCA and may be approached for comment or further information from the WY Mayor's Office.
- 2.9. The relevant output definitions are:

Output	Definition	Minimum evidence requirement
# Households receiving support	A 'household', as defined in the 2011 Census is: 'one person living alone; or a group of people (not necessarily related) living at the same address who share cooking facilities and share a living room or sitting room or dining area', includes houses, bungalows, flats, and maisonettes.	Survey / count by the project /partner Type of support provided. Postcodes of those supported Equalities data including Gender, Age, Ethnicity and

	- Support is provision that helps reduce the burden of the cost of living.	Disability
# Households supported to take energy efficient measures	<p>- A 'household', as defined in the 2011 Census is: 'one person living alone; or a group of people (not necessarily related) living at the same address who share cooking facilities and share a living room or sitting room or dining area', includes houses, bungalows, flats, and maisonettes.</p> <p>- Energy efficiency means any measures which could improve a households Energy Performance Certificate rating. It is not required to shift the letter rating, only to make progress towards this. Reporting will also facilitate the option to report a decrease metric.</p>	(TBC): An Energy Performance Certificate (EPC) assessment and a copy of the final EPC.
# People reached	<p>Number of people directly impacted by the UKSPF intervention. The definition of direct impact will vary across interventions e.g.:</p> <ul style="list-style-type: none"> - Energy efficiency improvements - those living or working within the treated premise. - Engagement schemes - those directly engaging (e.g. reading, viewing, attending). - Direct impact should only be recorded where it can be done so robustly. 	<p>Number of people supported.</p> <p>Number of premises and / or households supported.</p>

Definitions taken from UKSPF Indicators 13.07.22 and WYCA version 2 January 2023.

Equality, diversity, and inclusion required questions

We want to better understand who we are engaging with and hearing from. We are required to act in line with the Equality Act 2010. By asking these questions we can make sure our work reflects the diverse communities we serve.

These questions are optional. If you choose to answer these questions you will not be identified by the information provided.

Area

What is your postcode?

Prefer not to say

Gender

What is your sex?

Female/ woman

Male/ man

Prefer not to say

Is the gender you identify with the same as your sex registered at birth?

Yes

No

Prefer not to say

I self-describe my gender identity as:

Age - How old are you?

0 – 15

16 – 24

25 – 34

35 – 44

45 – 54

55 – 64

65 – 74

75 – 84

85+

Prefer not to say

Ethnicity - How would you describe your ethnicity or ethnic background?

Asian, Asian British:

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background, please state:

Black, Black British, Caribbean or African:

African

Caribbean

Any other Black, African or Caribbean background, please state:

Mixed or Multiple ethnic groups:

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed or Multiple ethnic background, please state:

White:

English, Welsh, Scottish, Northern Irish or British

Irish

Gypsy or Irish Traveller

Roma

Any other White background, please state:

Other

Arab

Any other ethnic group

Prefer not to say

Disability

Do you have any physical or mental health conditions or illnesses lasting or expected to last 12 months or more?

Yes

No

Prefer not to say

Do any of your conditions or illnesses reduce your ability to carry out day-to-day activities?

Yes, limited a lot

Yes, limited a little

No

Prefer not to say

Sexual orientation

How would you describe your sexual orientation?

Heterosexual or straight

Gay man or gay woman / lesbian

Bisexual

I self-describe my sexual orientation as:

Prefer not to say

Religion or belief

What is your religion or belief?

No religion (including atheist)

Christian (including Church of England, Catholic, Protestant, and all other Christian denominations)

Buddhist

Hindu

Jewish

Muslim

Sikh

Other (specify, if you wish):

Prefer not to say



Application form

Measures to Reduce the Impacts from Cost of Living Crisis for Households
in the Bradford district

Before completing this application, confirm you have read and agree with the criteria in the ‘Call for funding’ document (tick box)	<input type="checkbox"/>
--	--------------------------

Applicant details

Organisation/business name	
Type (select from drop down)	Choose an item.
Companies House/Other number	
Year established/incorporated	
Number of FTE employees	
Number of volunteers	
Address	
Post code	
Website / Social media links	
Contact person name	
Telephone number	
E-mail address	
Bradford area (drop down)	Choose an item.
Are you applying to more than one area?	Choose an item.
Ward(s) please state	

(Note: if you are applying to deliver activity in more than one area, submit one application to each relevant area)

Bank details

Account payee name	
Bank name	
Sort code	
Account number	
Full address of bank including post code	

This information must match the bank statement copy provided as part of this application.



Combined Funds – UKSPF, HSF, WYCA
BCMDC Cost of Living support programme – September 2023

1. Please provide a clear description in no more than 500 words of the activity you are applying for within the box below including what you want to do, why there is a need, where this will be held, who will benefit etc
2. Please provide details of what difference this will make and wider project benefits in the box below
3. Please provide details of anticipated outputs and outcomes to be achieved from this project

Number of households receiving support	
Number of households supported to take up energy efficiency measures	
Number of people reached	

Outputs need to be delivered by the end of the programme.
See the Call document for definitions.

4. Please provide details of anticipated outputs and outcomes to be achieved from this project

Timescale for project (note: end date for delivery must be by 31 st March 2024)	Start	Click or tap to enter a date.	End	Click or tap to enter a date.
--	-------	-------------------------------	-----	-------------------------------

5. Please clearly provide details of total cost and a clear breakdown of total expenditure

Total grant value (delivery)	£
Management & Administrative cost (max 10% of grant value)	£
Total value applied for	£
Please provide details of any other funding applied for, if this has been secured or not including who will benefit	

Activity 1 – details of expenditure itemise individually	
Details of expenditure	Cost
Estimate of total cost	£

Activity 2 – details of expenditure itemise individually	
Details of expenditure	Cost



Combined Funds – UKSPF, HSF, WYCA
BCMDC Cost of Living support programme – September 2023

Estimate of total cost	£	

(Copy the table above if you include more than two activities)

6. Other related grants

Has your organisation received any funding from Bradford Council in the past 12 months?	Choose an item.
---	-----------------

Name of funds	Project Details (including completion date)	Amount Received

7. Additional evidence to be attached with this application form

Evidence of constitution / governance document	<input type="checkbox"/>
Bank statement clearly stating your organisation’s name and bank details (transactions can be redacted)	<input type="checkbox"/>
Safeguarding policy for working with children and vulnerable adults (if applicable)	<input type="checkbox"/>
Copy of public liability insurance	<input type="checkbox"/>
Copies of quotations	<input type="checkbox"/>

8. Declaration

I confirm that the information provided in this form is correct. I agree with the criteria and terms & conditions set out in the Call document. I have attached all the requested documents.

Print name	
Signature	
Position in organisation	
Date	



Combined Funds – UKSPF, HSF, WYCA
BCMDC Cost of Living support programme – September 2023

Submit the application form and requested documents via e-mail to the respective District Area Office by 30th September 2023.

Bradford East	bradfordeastinformation@bradford.gov.uk 01274 431066
Bradford East	BradfordSouthAreaOffice@bradford.gov.uk 01274 431155
Bradford West	BradfordWestInfo@bradford.gov.uk 01274 432597
Keighley	KeighleyAreaCoordinatorsOffice@bradford.gov.uk 01535 618008
Shipley	ShipleyAreaOffice@bradford.gov.uk 01274 437146

DRAFT

SUMMARY SHEET FOR COMBINED FUNDING BRADFORD EAST AREA COMMITTEE - OCTOBER 2023

REF	WARD	GROUP / ORGANISATION	AMOUNT WANTED	TOTAL COST	PURPOSE	GRANTS ADVISORY GROUP RECOMMENDATION
1/CF	B&B and B&U	Communityworks	£8,035	£8,035	To continue the focus on support and advice, delivering 2 job club sessions a week and provide support sessions with outreach activities including supporting people with understanding letters, making applications for support, and ringing suppliers.	APPROVE - £8,035
2/CF	All wards	Bradford North Foodbank	£2,760	£2,760	To support the continuation of provision of food to those in crisis across the north, east and west areas of Bradford. Foodbank Centres will also signpost people to other relevant services and are funding an advice service provided by Bradford-based charity Equality Together.	NIL Outstanding monitoring
3/CF	Eccleshill and Bfd Moor	Active Minds	£9,775	£9,775	To provide weekly food parcels, containing staple nutritional foods along with essential toiletries. To provide Information and advice on energy saving measures and supplying energy saving light bulbs to households to aid savings.	APPROVE - £9,775
4/CF	All wards	Staying Put	£10,000	£10,000	Staying Put is Bradford Council's Commissioned	APPROVED - £10,000

SUMMARY SHEET FOR COMBINED FUNDING BRADFORD EAST AREA COMMITTEE - OCTOBER 2023

					provider, delivering Domestic Abuse/Sexual Violence (DASV) services across the entire borough. Provide food vouchers to DASV people, tangible items for vulnerable groups and provide information, advice, guidance, and support on budgeting and energy efficiency in the DASV home	
5/CF	Little Horton	ZA Community Officials Ltd	£9,258.96	£9,258.96	To continue providing food parcels to the community and providing tangible items to the elderly (hot water bottles). To support outreach activities.	NIL – insufficient information
6/CF	Little Horton	Peacemaker International Project	£10,000	£10,000	To continue providing food parcels to the community, wishes to increase support to 20% of households. Already acquires HSF funding.	APPROVE - £4,600
7/CF	B&B and Bfd Moor	Yorkshire Community and Leisure Complex Limited	£10,000	£10,000	To provide food parcels with nutritional value to local residents. To provide advice on energy saving measures and signpost to relevant services to seek implementation.	APPROVE - £10,000
8/CF	B&B	Neighbourhood Resource Centre	£9,900	£9,900	To sustain the Winter Warm Project which provides food parcels to local residents, supports the community centre 'haven' which provides	APPROVE - £4,000

SUMMARY SHEET FOR COMBINED FUNDING BRADFORD EAST AREA COMMITTEE - OCTOBER 2023

					affordable refreshments and hosting 'drop-in' sessions providing advice on diet, energy-saving measures and signposting.	
9/CF	Little Horton	Skills2Achieve	£9,898	£9,898	To support the increase of days for the warm space offered to the community. To provide slow cookers and electric blankets to most 'hard-up' families to remain warm in the winter months.	APPROVE - £9,898
10/CF	All wards	Bradford Community Kitchen	£10,000	£11,400	To provide food parcels to the local community.	NIL - outstanding monitoring.
11/CF	Little Horton, B&B and Bfd Moor	Bradford Trident – Better Place Bradford	£2,000	£2,000	To continue delivering free outdoor activities aimed at families with under 4s, all sessions are supplied with refreshments and allow families warm spaces also. If permitted, some funding will go towards items of clothing for disadvantaged families.	APPROVE - £2,000
12/CF	Little Horton	West Bowling Community Advice and Training Centre	£9,900	£9,900	To continue the advice service and continue providing personal hygiene packs containing essential items (including sanitary products) to local residents.	APPROVE - £9,900

SUMMARY SHEET FOR COMBINED FUNDING BRADFORD EAST AREA COMMITTEE - OCTOBER 2023

13/CF	Little Horton and B&B	Independent Children and Families Services	£10,000	£10,000	To provide a community-based benefits and welfare service, to also allow to look to offer food parcels and tangible items to service users. Funding will go towards, venue rent, utility help, food parcels, tangible items, staffing/finance.	APPROVE - £5,368
14/CF	Little Horton	Active Support Group CIC	£9,875	£9,875	To provide computers to households to close gap and increase possible employment. To deliver advice and support relating to finances to residents and signposting. To provide energy packs to decrease energy bills for residents. Resilience packs to residents in times of crises. Promotional material of services provided by the organisation.	APPROVE - £2,099
15/CF	Bfd Moor	Laisterdyke Hub	£10,000	£10,000	To provide food parcels. To provide hygiene parcels to families including sanitary products. To provide 1:1 support and signpost families to services. To offer baby wellbeing parcels to families. To provide tangible items to help in winter. To support and	APPROVE - £10,000

SUMMARY SHEET FOR COMBINED FUNDING BRADFORD EAST AREA COMMITTEE - OCTOBER 2023

					train individuals to increase employment opportunities.	
16/CF	Little Horton	Grange Interlink	£10,000	£10,000	To expand existing food support provisions with additional food parcels targeting Marshfields and Canterbury areas. 1:1 discussions/needs assessments and signposting and linking people with local opportunities.	APPROVE - £10,000
			£		TOTAL	£95,675
					AMOUNT AVAILABLE	£141,848
					AMOUNT REMAINING FOR ALLOCATION	£46,173

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Report of the Bradford East Area Co-ordinator to the meeting of Bradford East Area Committee to be held on 7th November 2023

N

Subject:

Allocation of West Yorkshire Mayor's Climate Community Grant Scheme (Bradford)

Summary statement:

This report summarises the applications received from eligible local organisations, across the Bradford East Constituency, from West Yorkshire Mayor's Climate Community Grant Scheme (Bradford).

EQUALITY & DIVERSITY:

The District Plan and Locality Plans are underpinned by a cross-cutting principle of tackling inequality in our communities and sustainability considerations, including reducing our carbon footprint. Applications have been encouraged from across the district, particularly from underrepresented communities and communities who need support to meet challenges around climate change.

David Shepherd
Strategic Director Place
Phone: 01274 434748/433761
E-mail: david.shepherd@bradford.gov.uk

Portfolio: Sara Ferriby
Healthy People and Places

Report Contacts: Louise Williams -
Bradford East Area Co-ordinator / Sally
Jones (Environment Manager)
Phone: (01274) 431066
E-mail: louise.williams@bradford.gov.uk

**Overview & Scrutiny Area: Regeneration
and Environment**



1. SUMMARY

This report summarises the applications received from eligible local organisations, across the Bradford East Constituency from West Yorkshire Mayor's Climate Community Grant Scheme (Bradford).

2. BACKGROUND

2.1 The City of Bradford Metropolitan District Council (CBMDC), via its Constituency Area Offices, jointly working with the Sustainability Service, invited applications from eligible groups to apply for funding available from West Yorkshire Mayor's Climate Community Grant Scheme (Bradford).

2.2 The grants from this funding were part of a two-stage process – an expression of interest form and then, after approval, further grant applications were considered by the Bradford East Grants Advisory Group. The West Yorkshire Mayor's Climate Community Grant Scheme (Bradford) had a total budget of £369,000 allocated equally across the five areas at £73,800.

2.3 Applications were invited for between £5,000 and £50,000 towards projects and services that help take actions to reduce CO₂ across the district through initiatives for:

- Energy – local clean and flexible energy solutions
- Building – healthy, affordable and efficient community buildings
- Transport – walking, cycling and public transport
- Nature – green and climate ready nature and biodiversity solutions

2.3 Projects may include:

- Developing locally generated clean energy schemes, producing onsite energy/renewable energy, for example solar panels and wind turbines;
- Making community buildings resilient to climate change and increased fuel costs through insulation, A-rated appliances, LED lighting or heat pumps – reducing consumption and promoting good practice to local residents;
- Reducing car and fossil fuel usage by making it more appealing to cycle, walk or use public transport or
- Finding ways of working with nature, such as preserving or increasing biodiversity in our green spaces, strengthening the link between residents and nature through access to green space, local food growing, and creating opportunities for people to connect with nature.

2.3 Proposals were encouraged towards projects which were community-led and driven by an understanding of local needs. The funding focused on activities that had the potential to make a meaningful and lasting difference to the carbon footprint of our diverse communities across the district with longer-term benefits. In addition, applications that supported long-term changes in behaviour and ways of working and practices positively reducing carbon footprints within communities were encouraged.

2.4 The application form and guidance for applicants is attached as Appendix A. A total of 20 applications were submitted to the Bradford East Area and of these a total of 7 applications for a combined valued of £73,800 are being recommended for approval

from the Bradford East Area Committee.

3. OTHER CONSIDERATIONS

There are no other considerations.

4. FINANCIAL & RESOURCE APPRAISAL

The West Yorkshire Mayor's Climate Community Grant Scheme (Bradford) had a total budget of £369,000 allocated across the five areas is £73,800. A nominal management fee provided project management and admin support of these grants through a temporary post.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

There are no known risk management or governance issues. All successful applicants are screened to ensure compliance with eligibility criteria and organisational eligibility.

6. LEGAL APPRAISAL

There are no direct legal implications other than that each successful applicant must sign and return a grant agreement which stipulates terms and conditions of the awards.

7. OTHER IMPLICATIONS

This funding provides an opportunity to provide financial assistance towards creative ideas to test and learn across the district supporting climate change environmental improvement, behaviour change and long-term impact.

7.1 SUSTAINABILITY IMPLICATIONS

The District Plan and Locality Plan is underpinned by sustainability goals. As the priorities have been set using the District Plan, the outcomes achieved from this funding help us achieve our district goals on sustainability.

7.2 TACKLING THE CLIMATE EMERGENCY IMPLICATIONS

This funding directly supports projects and other initiatives working with a range of partners on climate friendly projects supporting a transition to become a net zero carbon region.

7.3 COMMUNITY SAFETY IMPLICATIONS

There are no community safety implications arising from this report.

7.4 HUMAN RIGHTS ACT

There are no human rights implications arising from this report.

7.5 TRADE UNION

There are no trade union implications arising from this report.

7.6 WARD IMPLICATIONS

This is detailed within the main body of the report and is key to the successful

delivery of the grants allocated, to improve quality of life for residents across the Bradford East constituency, to support the Bradford East Ward Plans.

7.7 AREA COMMITTEE LOCALITY PLAN IMPLICATIONS

As above in 7.6 and to support the Locality Plan

7.8 IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE

Projects funded from this scheme benefit people from all age groups, communities and diverse backgrounds.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

There are no issues arising from this report.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

- 9.1 To agree the proposals for the allocation of funding outlined in Appendix B.
- 9.2 To amend the proposals for the allocation of funding outlined in Appendix B.

10. RECOMMENDATIONS

- 10.1 That the Area Committee agree the proposals for the funding allocations as outlined at Appendix B.
- 10.2 That the Grants Advisory Group be thanked for their work with this funding.

11. APPENDICES

Appendix A - Application form and guidance for stage 1 and stage 2
Appendix B - Proposed allocation of funding

12. BACKGROUND DOCUMENTS

None

WY Mayor's Climate Community Grants Scheme

Funding Expression of Interest

This is a two stage application process – please submit this expression of interest to Stronger.Communities@bradford.gov.uk by **Monday September 4 2023**

Successful groups will then be contacted to fill in a detailed application, to be submitted by Monday 2 October. Grant panel decisions will be issued by Mon 30 October.

Your Details

Q1. Name, contact details of Project Lead

--

Project Description

Q2 Which of the four themes does your project address ? (Please tick or cross all that apply)

- **Energy** – local clean and flexible energy solutions
- **Buildings** – healthy, affordable and efficient community buildings
- **Transport** – walking, cycling and public transport
- **Nature** – green and climate ready nature solutions

Q3 Describe the need your project will address and who you have involved in developing it (150 words max)

--

Q4. Describe how your project will make a lasting difference to the carbon footprint in your community (150 words max)

--

Q5. - How is your project helping to ensure a “just transition” i.e. support for disadvantaged communities to be able to reduce carbon footprint (100 words max)

--

Q6. What are the intended outputs and outcome(s) that will be achieved? (150 words max)
EG

How many people supported to reduce carbon footprint
Location of the project and beneficiaries – spread of communities with evidenced disadvantage

--

Project Finances

Q7. Please provide an outline/breakdown of delivery costs, including any match funding

--

Q8. Do you need any technical advice or info to further develop your idea?

--

WY Mayor’s Climate Community Grants Scheme

Application Form

This is a **SECOND STAGE** of the application process – please submit this application to Stronger.Communities@bradford.gov.uk by **Monday 9th October 2023**.

Grant panel decisions will be issued by Monday 30th October 2023.

Your Details

Q1. Please provide the following details

Project Name	
Organisation Name	

Q1. Please provide the following details

Organisation Main Contact					
Address					
Postcode					
Landline telephone number					
Mobile telephone number					
Email					
Constituency of your Organisation's base and majority of beneficiaries.	Bradford East <input type="checkbox"/>	Bradford South <input type="checkbox"/>	Bradford West <input type="checkbox"/>	Keighley <input type="checkbox"/>	Shipley <input type="checkbox"/>

Please tick the box if you agree to your details being shared with other parts of the Council for climate environment and sustainability purposes?

Q2. What type of organisation is your group? If you are not a constituted group, please state this

- | | |
|---|---|
| <input type="checkbox"/> Registered charity | <input type="checkbox"/> Community interest company |
| <input type="checkbox"/> Charitable Incorporated Organisation | <input type="checkbox"/> Company limited by guarantee |
| <input type="checkbox"/> Unincorporated club or association | <input type="checkbox"/> Other (Please state) _____ |

Q3. Income over last accounting year / Bank name (we use these details to pay your grant)

£

Your Bank:

Bank Address:

Bank Account Number:

Bank Sort Code:

Q4. Staffing and Volunteers

How many of the following are involved in the organisation?

- | | |
|---|---|
| <input type="checkbox"/> Full time staff / workers: | <input type="checkbox"/> Part time staff / workers: |
| <input type="checkbox"/> Volunteers (excl. management committee): | <input type="checkbox"/> Management committee: |

Project Description

Q5. Which of the four themes does your project address? (Please tick or all that apply)

- Energy** – local clean and flexible energy solutions
- Buildings** – healthy, affordable and efficient community buildings
- Transport** – walking, cycling and public transport
- Nature** – green and climate ready nature solutions

Q6. Please tell us how you will ensure that your project is delivered within the required timeframe and demonstrate that you have the experience in delivering projects of this scale. (300 words max.)
(Projects must start after 31st December 2023 and complete by 31st December 2024)

Project start date:

Project end date:

Q7. What would you like to do with your grant? Please specify what activities will take place, how will these achieve behaviour change and raise awareness for climate action. (300 words max.)

Impact

Q8. Please provide a summary of what your project aims to achieve (Outputs and Outcomes). In addition, how this project supports delivery of the locality and ward plans? (500 words max.)

Q9. How many people will benefit from this funding? Please only tell us about the people specifically accessing this service, not the number of people your whole service supports. Please also explain how you will capture this information. (300 words max.)

Q10. Beneficiaries (Please tick any beneficiary groups who will benefit from your grant)

- | | |
|---|--|
| <input type="checkbox"/> Black, Asian and minority ethnic | <input type="checkbox"/> Carers |
| <input type="checkbox"/> Children and young people | <input type="checkbox"/> Ex-offenders/offenders/At risk of offence |
| <input type="checkbox"/> Families/Parents/Lone parents | <input type="checkbox"/> Homeless people |
| <input type="checkbox"/> Lesbian, gay, bisexual and transgendered groups | <input type="checkbox"/> Local residents |
| <input type="checkbox"/> Long-term unemployed | <input type="checkbox"/> Men |
| <input type="checkbox"/> Not in education, employment & training (NEET 16-24) | <input type="checkbox"/> Older people |
| <input type="checkbox"/> People with alcohol/drug addictions | <input type="checkbox"/> People in care or suffering serious illness |
| <input type="checkbox"/> People with learning difficulties | <input type="checkbox"/> People with low skill levels |
| <input type="checkbox"/> People with mental health issues | <input type="checkbox"/> People with multiple disabilities |
| <input type="checkbox"/> People with physical difficulties | <input type="checkbox"/> People living in poverty |
| <input type="checkbox"/> Victims of crime/violence/abuse | <input type="checkbox"/> Women |

Q11. Ethnicity (Please tick any ethnic groups who will benefit from your grant)

- | | |
|---|--|
| <input type="checkbox"/> White | <input type="checkbox"/> Any other |
| <input type="checkbox"/> White Irish | <input type="checkbox"/> White British |
| <input type="checkbox"/> White Gypsies and Travellers | <input type="checkbox"/> White East European |
| <input type="checkbox"/> Black Caribbean and White | <input type="checkbox"/> Mixed |
| <input type="checkbox"/> Asian and White | <input type="checkbox"/> Black African and White |
| <input type="checkbox"/> All ethnicities | <input type="checkbox"/> Other Mixed Ethnicity |
| <input type="checkbox"/> Indian | <input type="checkbox"/> Asian and Asian British |
| <input type="checkbox"/> Bangladeshi | <input type="checkbox"/> Pakistani |
| <input type="checkbox"/> Black and Black British | <input type="checkbox"/> Other Asian |
| <input type="checkbox"/> African | <input type="checkbox"/> Caribbean |
| <input type="checkbox"/> Chinese | <input type="checkbox"/> Other Black |

Q12. Age Groups (Please tick any applicable age groups for your grant)

- | | |
|---|---|
| <input type="checkbox"/> Early years (0-4) | <input type="checkbox"/> Children (5-12) |
| <input type="checkbox"/> Young people (13-18) | <input type="checkbox"/> Young adults (19-25) |
| <input type="checkbox"/> Adults (26-65) | <input type="checkbox"/> Seniors (65+) |

Q15. If the total cost of your project is greater than the amount you are applying for, please tell us how you will fund the project i.e. match funding, contribution in kind. If there are any other agencies involved with this project, please list their names and contribution. (300 words max.)

Supporting Documents

Please attach the following supporting documents with your application (*if you are an organisation that requires these documents/policies)

- | | |
|---|--|
| <input type="checkbox"/> Constitution or governing document expenditure | <input type="checkbox"/> Two quotations for each item of expenditure |
| <input type="checkbox"/> Bank statement (no older than 3 months) | <input type="checkbox"/> Child Protection Policy* |
| <input type="checkbox"/> If registered charity, your latest accounts. | <input type="checkbox"/> Copy of last audited accounts* |
| <input type="checkbox"/> Equal Opportunities Policy* | <input type="checkbox"/> Health and Safety Policy* |
| <input type="checkbox"/> Vulnerable Adults Policy* | |

Consent

Please tick the box below to confirm that you give permission for the City of Bradford Metropolitan District Council to record the information in this form.

We give permission for City of Bradford Metropolitan District Council to record and process the information in this form electronically and in paper form and to contact our organisation by phone, mail or email with regard to this application. We agree that this information can be shared with the funder and members of the decision-making panel.

We understand and agree that should we be successful, we will be required to comply with the funding terms and conditions.

Please tick the box below to confirm that you give permission for the City of Bradford Metropolitan District Council to record the information in this form.

We understand that we will have to account for any money awarded, by retaining any receipts to show how the grant was spent, and you agree you will complete an evaluation form.

We understand that we will be required to take part in appropriate and proportionate promotions (we will not ask you to identify service users), such as donor visits, publicly acknowledging the funding for example on social media (if you use it) or by taking part in case studies.

Yes

Name:

Position:

Date:

Choose an item.

DRAFT

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SUMMARY SHEET FOR CLIMATE CHANGE FUND BRADFORD EAST AREA COMMITTEE - OCTOBER 2023

REF	WARD	GROUP / ORGANISATION	AMOUNT WANTED	TOTAL COST	PURPOSE	GRANTS ADVISORY GROUP RECOMMENDATION
1	Bradford East wide	Staying Put	£3,596	£3,596	To provide energy efficient LEDs	Nil – low number of beneficiaries.
3	Idle and Thackley	Thackley Methodist Church & Community Centre	£46,667	£46,667	Educational wild flower garden, bike rack, solar panel and battery storage and electric vehicle charging point.	£10,000 towards solar panels.
5	Little Horton	MAPA	£49,400	£58,450	Insulation, solar panels, repairs to exterior of building and roofing work.	£11,450 for insulation.
6	Bowling and Barkerend	Salvation Army				Organisation withdrew their application.
9	Bowling and Barkerend	Anchor Project & Community Works	£15,000	£15,000	For a community environment worker 1 year with a small amount for resources.To encourage people to transform their yards in an affordable sustainable way. To reduce number of short car journeys.	Nil – mostly salaries and low impact.
10	Bowling and Barkerend	Primetime at the Vine	£26,942	£26,942	Solar project, installing 36 solar panels, electric boiler and fit hardware to reduce electric usage.	£12,362 towards solar panels and batteries.
19	Bradford Moor	3D Printing Waste Ltd	£55,000	£50,000	To address the absence of a recycling system for waste generated by the local 3d printing community.	Nil – private business

SUMMARY SHEET FOR CLIMATE CHANGE FUND BRADFORD EAST AREA COMMITTEE - OCTOBER 2023

25	Bowling and Barkerend	Guru Gobind Singh Gurdwara	£92,421	£49,995	Solar power project to reduce energy consumption and will run workshops.	£10,000 for solar panels
28	Various	Fruit Works Co-operative	£19,550	£19,550	20 training events at community orchards and 20 community celebrations with local volunteers.	Nil – low carbon impact
33	Various	Lads West Yorkshire	£21,000	£21,000	Prioritisation of outdoor spaces, well being and climate knowledge and to expand reach to include more south Asian men focussing on promotion of walking and nature.	Nil – low carbon impact
35	Various	Experience Community	£47,535	£47,535	To enable physically disabled people to participate in active travel through non-standard walking and cycling by renting equipment such as electric assist tricycles.	Nil – low carbon impact
47	Various	Women Zone	£50,000	£50,000	Employ workers to enable people to make different choices about their means of transport using workshops. Set up of 1 cycling and 1 walking group.	Nil – mostly salary costs.
49	Little Horton	West Bowling Youth Initiative	£37,540	£37,540	Working with a dance company to bring about an increased awareness of nature and climate issues through the arts and community engagement.	Nil – low carbon impact.

SUMMARY SHEET FOR CLIMATE CHANGE FUND BRADFORD EAST AREA COMMITTEE - OCTOBER 2023

51	Bradford Moor / Eccleshill	Active minds	£13,644	£13,644	Walk leaders training and community champion project, education and awareness of climate change.	Nil – low carbon impact
55	Little Horton	West Bowling Centre	£49,999	£68,4998	To create an energy efficient building, part time co-ordinator role, bike/walking clubs and improvement of green spaces.	£15,000 towards boiler system
57	B&B	Yorkshire Community & Leisure Complex Ltd	£45,000 - £50,000	£45,000 - £50,000	Work with voluntary organisations to create a green garden area on the grass banks.	Nil – private business
60	Bolton and Undercliffe	St James Community Partnership	£14,355	£14,355	Insulation and building work of the community hall, including replacement windows and doors.	£3,975 towards insulation costs.
64	Various	North of England Activities & Training	£5,008	£5,008	Will overcome one of the key barriers preventing people from walking by providing suitable clothing and equipment.	Nil – low carbon benefit
74	Bradford Moor	The LEAP	£14,000	£114,000	Biodiversity and infrastructure project on Leeds Road to encourage behaviour change by getting people out of their vehicles and walking more. £91,400 funding already confirmed.	£11,013
	Little Horton	Bradford Trident	£45,011	£61,403	Improve active travel habits focussing on young people and women by providing fun family activities, awareness	NIL – low carbon impact

SUMMARY SHEET FOR CLIMATE CHANGE FUND BRADFORD EAST AREA COMMITTEE - OCTOBER 2023

					raising, cycling skills and confidence building and fix and learn workshops, equipment and bike loans and more.	
					TOTAL	£73,800
					AMOUNT AVAILABLE	£73,800